Colorado Community Action Association

Community Services Block Grant (CSBG)
CO CSBG CARES Act Program Year 2020
Training Webinar
June 17, 2021

COLORADO
Department of Local Affairs
Division of Local Government

Colorado
Community
Action Association

RESOURCE/REFERENCE: CSBG CARES Act PY2020 Module 2 Excel Form

RESOURCE/REFERENCE: CSBG CARES Act PY2020 Module 4 Excel Form

CSBG CARES Act PY2020 Report Timeline

DUE June 23, 2021
for the program period of
January 1, 2020 – December 31, 2020
CSBG CARES Act Activities

Online Report System for Submittal (opens 6/17/21)
https://thosolutions.com/CSBGonline/Login
Agency login: COReport
Annual report year: 2020
SAME Username and Password

Terminology used in your CSBG CARES Act CNA/CAP Update AND **TARGETS from CARES Act Activities Spreadsheets**

CSBG CARES Act PY2020 Report Timeline

There will be a ONE-WEEK Pre-Review process for data validation by CCAA/DOLA prior to submission to the Federal Office of Community Services (OCS)

Review process by OCS will take place June-July 2021 with follow-up questions possible from our federal partners

CSBG PY2020 CARES Act Report Finalized by October 2021 with State Aggregate Data Available

CSBG CARES Act PY2020 Report Overview

- PY2020 CSBG CARES Act Activities Reported for:
    - Module 2, Section A CSBG CARES Act Expenditures
    - Module 2, Section C Allocated CARES Act Resources
    - Module 4, Section B CSBG CARES Act Individual and Family Services

- There are *no required reporting around*:
    - Module 2, Section B Capacity and Resources;
    - Module 3 Community Strategies;
    - Module 4, Section A National Performance Indicators; or
    - Module 4, Section C All Characteristics Report)

CSBG CARES Act PY2020 Report Overview
INCLUDES ONLY CSBG CARES ACT FUNDS AND ACTIVITIES!

Report CSBG CARES Act Funds ACTUALLY Expended PY2020 in *Module 2, Section A*

As with the regular annual report, you will be reporting your CARES Act expenditures in this section.

There is an additional question added to this section of the form (Question 5). Here you will provide any additional information that is not captured in another section of the report. For example, if provided rental assistance services and reported those activities in Module 4 - Section B you do not need to also list your rental assistance program in this section.

CSBG CARES Act PY2020 Report Overview
INCLUDES ONLY CSBG CARES ACT FUNDS AND ACTIVITIES!

Report CSBG CARES Act Funds ACTUALLY Expended PY2020 in *Module 2, Section A*

As with the regular annual report, you will be reporting your CARES Act expenditures in this section.

If you did not spend CARES Act funds during that time frame you will still need to complete a report and add a brief explanation of why you did not spend CARES funds in Question 5 of Module 2 – Section A.

CSBG CARES Act PY2020 Report Expenditures
Found in Module 2, Section A

THESE ARE CSBG CARES Act FUNDS ***ACTUALLY EXPENDED*** in PY20 (May differ from allocation in Module 2, Section C)

1. Employment
2. Education and Cognitive Development
3. Income, Infrastructure, and Asset Building
4. Housing
5. Health and Social/Behavioral Development (includes nutrition)
6. Civic Engagement and Community Involvement
7. Services Supporting Multiple Domains
8. Linkages (e.g. partnerships that support multiple domains)
9. Agency Capacity Building
10. Other (e.g. emergency management [not emergency services]/disaster relief)

CSBG Expenditure Domains detailed

Services Supporting Multiple Domains: Expenditures reported under Services Supporting Multiple Domains are those that span or support outcomes achieved across multiple domains for families and individuals, such as case management, transportation, and childcare (among other services).

Linkages: Many of the activities that were associated with Linkages are now captured in Domain 9: Agency Capacity Building. This narrows the definition of Linkages but continues to include community initiatives, and information and referral calls.

Agency Capacity Building: Expenditures for Agency Capacity Building are detailed in Table B of Module 2, Section A.

Reporting on Administration: Administrative costs for CSBG reporting are defined by the Office of Community Services as "equivalent to typical indirect costs or overhead." As distinguished from program administration or management expenditures that qualify as direct costs, administrative costs refer to central executive functions that do not directly support a specific project or service. **This is the 10% De Minimis if elected, otherwise would be cost allocated indirect costs. See OCS IM 37 for further guidance.**

CSBG CARES Act PY2020 Report Overview
<u>INCLUDES ONLY CSBG CARES ACT FUNDS AND ACTIVITIES!</u>

Report CSBG CARES Act Funds ALLOCATED in PY2020 in *Module 2, Section C, Item A2* (see email from DOLA with CSBG regular and CARES Act allocation amount).

In this section you will report the amount of CSBG-CARES funds that were allocated to your organization (Question A2) *<u>and the other federal CARES Act funds allocated to your organization (private entities) or that are directly associated with your CSBG program (public entities) in Questions 3a through 3l.</u>*

CSBG CARES Act PY2020 Report Overview

INCLUDES ONLY CSBG CARES ACT FUNDS AND ACTIVITIES!

Report all PY2020 CSBG CARES Act supported individual/family Services in *Module 4, Section B*

You will report the service your agency provided using CARES Act funds in this section of the report. Notably, you will not be required to provide demographic information on the recipients at this time, however, OCS could ask for this information in the future. There were also a few new services that were added specifically for this report.

CSBG CARES Act PY2020 Report Overview
INCLUDES ONLY CSBG CARES ACT <u>FUNDS AND ACTIVITIES!</u>

Report all PY2020 CSBG CARES Act supported individual/family Services in *Module 4, Section B*

There were also a few new services that were added specifically for this report.

- **Income and Asset Building Services -** SRV 3r - Direct Financial Assistance
- **Health and Social/Behavioral Development -** SRV 5a - Immunizations - COVID Vaccination
- **Service Supporting Multiple Domains -** SRV 7p - Personal Protective Equipment (PPE)
- **Service Supporting Multiple Domains -** SRV 7q - COVID Testing

CSBG CARES Act PY2020 Report Overview

- Module 4, Section B (Individual and Family Services) contains common services provided to obtain outcomes over the major domains.

  - Report number of UNDUPLICATED INDIVIDUALS receiving the service not units of services (for example report individuals that received a food box rather than number of food boxes provided)

  - Services Supporting Multiple Domains includes case management, referrals, transportation, childcare & other services

  - Total number of INDIVIDUALS served in any one service area will be cross-referenced with other areas.

Contact Department of Local Affairs

https://www.colorado.gov/pacific/dola/community-services-block-grant-csbg

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